

1901 Las Vegas Blvd. So. Suite 101 Las Vegas, Nevada 89104-1309 (702) 892-7313 www.culinaryhealthfund.org

September 8, 2015

RE: Ambry Genetics

Dear Valued Culinary Provider,

The Culinary Health Fund is pleased to announce that **Ambry Genetics** is now the exclusive provider for BRCA and other selected genetic tests.

Please review the following protocol for referrals and prior authorization when ordering genetic tests for Culinary participants and their eligible dependents:

Step 1 - Prior Authorization

- Providers are required to submit a prior authorization request to Nevada Health Solutions (NHS) via web portal, telephone or fax.
- NHS will review and notify the referring provider of approval status.
- All approved tests will be issued an authorization number which will be given to the referring provider.
- The referring provider must have this authorization number written on the Ambry requisition form.

Step 2 - Patient Testing

Option 1 - Specimen collection in the physician office:

- Physician offices may obtain a blood or saliva sample.
- The specimen will be collected using an Ambry test kit (include the auth# on the requisition form).
- Physician office will send the test kit to Ambry Genetics via Fed-Ex (test kit includes pre-addressed labels and pre-paid shipping costs).

Option 2 - Specimen collection at the lab:

- All Culinary participants not having their sample for the test collected in the physician office must be referred to CPL located on the Culinary Health Fund Campus: 1901 Las Vegas Blvd #140 (Laboratory hours are M-F 7a-6p and Sat 7a-2p).
- Referring physicians are required to give the patient the Ambry test kit along with requisition form to include the authorization number from NHS clearly written on the form.

If you have any questions, please contact provider services at (702) 892-7313, option 2 or email to <u>healthcareservices@culinaryhealthfund.org.</u>

Sincerely,

Culinary Health Fund